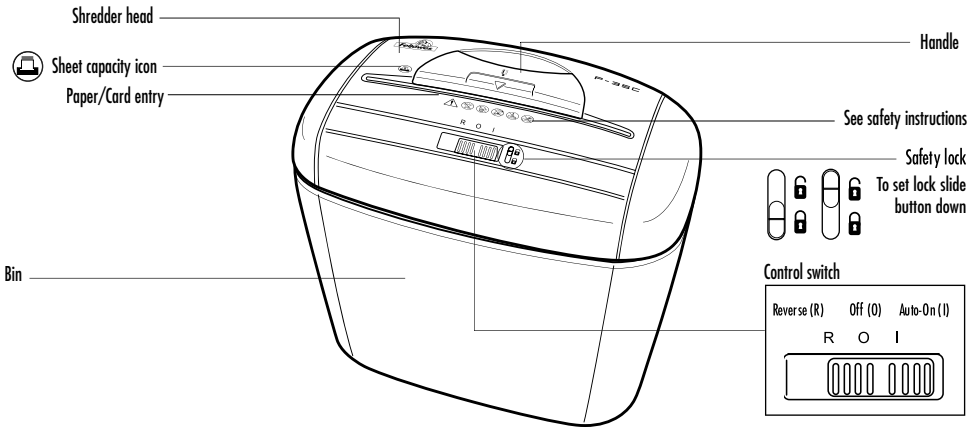


SET-UP

For safety reasons, shredder will operate only if the shredder head is in correct position and used with supplied basket.

CAPABILITIES

Will shred: Paper, credit cards, and staples

Will not shred: Continuous forms, adhesive labels, transparencies, newspaper, cardboard, paper clips, laminates or plastic other than noted above

Paper shred size:
Confetti-Cut ..... 5/32" x 1-9/16" (4 x 40mm)

Maximum:
Sheets per pass (Confetti-Cut) 5*
Cards per pass 1*
Paper width ..... 8.75"/222mm
Continuous operation ..... 3 minutes

*20lb., 8.5"x11" (75g) paper at 120v, 60Hz, P-35C–1.6Amps; heavier paper, humidity or other than rated voltage may reduce capacity. Recommended daily usage rates: 10-20 paper passes; 10 cards.

IMPORTANT SAFETY INSTRUCTIONS — Read Before Using!

WARNING

- Keep away from children and pets. Keep hands away from paper entry. Always unplug when not in use.
- Keep foreign objects – gloves, jewelry, clothing, hair, etc. – away from shredder openings. If object enters top opening, switch to Reverse (R) to back out object.
- Never use aerosol, petroleum based or other flammable products on or near shredder. Do not use canned air on shredder.
- Do not use if damaged or defective. Do not open shredder head. Do not place near or over heat or water source.
- 5 sheets per pass to avoid jams.

CAUTION

- Avoid touching exposed blades under Confetti-Cut shredder head.
- Use only designated entry for cards.
- The grounded socket-outlet shall be installed near the equipment and shall be easily accessible.

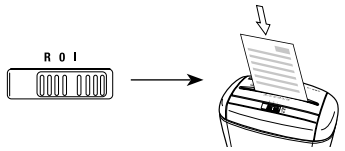
OPERATION

Continuous operation:
3-minute maximum

NOTE: Shredder runs briefly after each pass to clear entry. Continuous operation beyond 3-minutes will trigger 30-minutes cool down period.

Set to Off (O) and plug in

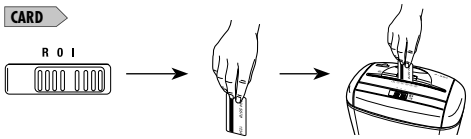
PAPER



Set to Auto-On (I)

Feed into paper entry and release

CARD



Set to Auto-On (I)

Hold card at edge

Feed card into center of entry and release

Set to Off (O) and unplug

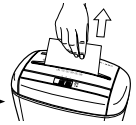
Safety Lock prevents accidental operation. To set, wait for shredding to stop, set control switch to Off (O) position, then slide black button down. To unlock, slide black button up. For greater safety, always unplug shredder after use.

TROUBLESHOOTING

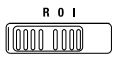
Paper jam: Set to Off (O), lift head and empty bin. Replace head on bin and follow any or all of the below procedures.

Set to Reverse (R) for 2-3 seconds

Set to Off (O) and unplug



Gently pull uncut paper from paper entry. Plug in.



Set to Reverse (R)

Shredder doesn't start:

Make sure switch is in auto position (I).

Make sure safety lock is in unlock position.

Make sure head is on basket correctly. Check for jam.

Remove and empty basket.

Wait 30 minutes for motor to cool down.

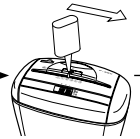
MAINTENANCE

Run regularly in reverse for one minute

Oil when bin is full, or immediately, if:
- Capacity decreases
- Motor sounds different, or Shredder stops running

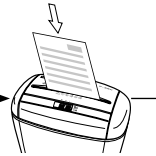
Follow oiling procedure below and repeat twice.

Set to Off (O)



*Apply oil across entry

Set to Auto-On (I)



Shred one sheet

Set to Reverse (R) for 2-3 seconds

CAUTION ***Only use a non-aerosol vegetable oil in long nozzle container such as Fellowes 35250/3505006***

WARRANTY

LIMITED WARRANTY Fellowes, Inc. ("Fellowes") warrants the cutting blades of the machine to be free from defects in material and workmanship for 3 years from the date of purchase by the original consumer. Fellowes warrants all other parts of the machine to be free of defects in material and workmanship for 1 year from the date of purchase by the original consumer. If any part is found to be defective during the warranty period, your sole and exclusive remedy will be repair or replacement, at Fellowes' option and expense, of the defective part.
This warranty does not apply in cases of abuse, mishandling, or unauthorized repair. ANY IMPLIED WARRANTY, INCLUDING THAT OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS HEREBY LIMITED IN DURATION TO THE APPROPRIATE WARRANTY PERIOD SET FORTH ABOVE. In no event shall Fellowes be liable for any consequential or incidental damages attributable to this product.
This warranty gives you specific legal rights. The duration, terms, and conditions of this warranty are valid worldwide, except where different limitations, restrictions, or conditions may be required by local law.
For more details or to obtain service under this warranty, please contact us or your dealer.